

**DO NOT USE THIS FORM
FOR TRANSFER CREDIT**

School of Engineering*
PETITION
PROGRAM DEVIATION

UNDECLARED
 ENTERED _____
 EM
NOTIFICATION _____

***This form is to deviate from set requirements in Math, Science, TIS, or Fundamentals**

This form can also be found as a pdf file on the web at: <http://ughb.stanford.edu>.

1. Fill out this petition form, clearly explaining why you feel this alteration is justified – provide details about how the course fulfills the intent of the requirement and why you cannot fulfill the requirement with an approved course.
2. Attach your completed and current Program Sheet
3. Attach a copy of your unofficial SU transcript, available on Axess
4. Obtain signatures of approval from your department and advisor, including your advisor's rationale for acceptance
5. Bring your petition to Darlene Lazar in the Office of Student Affairs in Terman 201. It will be referred to the proper committees and final action will be communicated to the student via email.

All petitions must be submitted in the quarter **PRIOR TO** your anticipated final quarter at Stanford – Winter quarter for those of you expecting to graduate in June – in order to allow time to adjust your schedule in case your petition is denied

Please write legibly – Thanks!

ID #: _____

Name: _____ Email: _____

Signature: _____ Phone: _____

Date: _____ Expected Major: _____ Expected Date of Graduation: _____

Enter statement of request here. *Do not add an attachment or go over one page.*

Dept Student Services Contact Signature: _____ Date: _____

Advisor's Detailed Comments (Mandatory):

Denied

Granted

Rationale:

Advisor (Print): _____ Signature: _____ Date: _____

Dean's Need further documentation:

Office:

Action Denied

By OSA Granted

Signature:

Date: